

Training Opportunity for Swiss Trainees

Reference	Title	Duty Station
CH-2018-STC-MC	Space Transportation Communications	ESA HQ Daumesnil
<p>Overview of the unit's mission: The Space Transportation Communication team:</p> <ul style="list-style-type: none"> • establishes and implements the communication plans for the directorate; • coordinates the implementation of the promotion and communication of the Directorate; • coordinates the participation of the Directorate in conferences and events; • is the main interface between the directorate and ESA's corporate communication. 		
<p>Overview of the field of activity proposed: The trainee will be involved in communication projects on relevant topics related to the ESA development and exploitation of launch vehicles, space transportation and the associated industry, including:</p> <ul style="list-style-type: none"> • Implementation of internal communications and knowledge management tools and processes; • Research and drafting of articles aimed at educating the general public; • Production of audiovisual material; • Coordination of internal communications events; • Facilitating the dissemination of general knowledge on ESA Space Transportation on-going programmes and activities; • Promoting the use of new communication tools; • Supporting the management of the directorate's social media efforts. <p>The trainee will work with the Space Transportation Communication Coordination Officer in the Coordination and Management Support, Directorate of Space Transportation, in close collaboration with the Ariane and Vega teams, as well as interfacing with the rest of the Directorate as needed.</p>		
<p>Required education: Applicants should have just completed, or be in their final year of a University course at Masters Level (or equivalent) in a technical, humanities or scientific discipline. The following will be considered an asset:</p> <ul style="list-style-type: none"> • knowledge of the space transportation industry; • experience in communications and outreach related to space, science and technology topics; • excellent level of written English; • IT skills, especially in the areas of media design, production and editing. <p>In addition, applicants should demonstrate good interpersonal skills and the capacity to work both independently and as part of a team. Candidates should have good analytical and communication skills, strong relationship management ability as well as a highly-developed sense of initiative and good organisational skills.</p>		